

**Episcopal Church of the Incarnation
March 23, 2021 – Regular Vestry Meeting
Location: Church Office and Zoom Online**

Minutes

Attendees: Allan Bolchazy, Bo Simons, Connie Sinclair, Diane Schoenrock, Inese Heinzl, Judy Velasquez, Kathleen Robarts, Michael Del Vecchio, Patrick Lancaster, Sara Joslyn, Signe Sugiyama, Steven Layton; Stephen Shaver, Rector; David Jasper, Treasurer; Kathleen Kane, Clerk.

Absent: None

Guests: None

FORMATION

Call to Order: Stephen S. called the meeting to order at 6:34 pm.

Opening Prayers: Chaplain Kathleen R offered opening prayers.

Collective check-in: Signe, Michael, Patrick, Steven L, Connie, Sara, Allan, Diane, and David gave brief personal check-ins, and Stephen S offered a prayer.

Diane noted that the vestry meetings are not regularly announced to the congregation, and asked that a notice be placed in News & Notes for future meetings.

Sara raised question of mid-year vestry retreat date. Stephen S will send out a doodle poll to set the date.

DECISION

Approval of February minutes: Minutes of the February 27, 2021 vestry meeting were approved as written. (*Moved: Patrick. Seconded: Connie. Motion approved unanimously.*)

DISCUSSION

Goals from our Mutual Ministry Review (mid-year retreat, Aug. 2020): Inese led a review of the vestry's MMR goals for 2020-21, and a discussion regarding the achievements to date, and priorities still to be addressed. Outreach to the LGBTQ community, and to people who have unmet needs, as a result of recent fires and other disasters, were noted as areas of desired future focus. The need was also

noted to create a written plan of what the church can and cannot do to help people following a disaster. A task force can be formed to continue this effort. Vestry members should let Stephen S and wardens know if they are interested in working on this.

Report on damage to church sign and next steps: The wooden sign in front of church was damaged on 3/14/21. Diane reported on plans for parishioner Jan Hicks to make the necessary repairs at minimal cost.

Repairs to exterior bathrooms: Stephen S reported that a youth art and sciences camp, EDOM, will be on campus this coming summer. They will pay the church about \$7,000 and have a mission that is in alignment with the church. They will use classrooms and the youth room, as well as the playground lawn. Building & Grounds Committee co-chairs, Diane and Allan, requested authorization to spend up to \$4,500 to make needed repairs to the two exterior bathrooms before that group arrives. The vestry voted to authorize B&G to use up to \$4,500 for this work. If total expenses are \$3,000 or less, the funds will be drawn from the previously approved 2020-21 operating budget line item. If costs exceed \$3,000, the money will be taken from the Building & Grounds Fund. (*Moved: Judy. Seconded: Connie. Motion approved unanimously.*)

Update on roof/solar project: where we are, what's next: Stephen S reviewed the past year history regarding plans for new roof and installation of solar on Farlander Hall building. Contracts need to be finalized with David Rodarmel and Summit for the planned work. Diane, Allan, Stephen S, Steven L, and David will work on next steps in this area.

Fundraising plans for roof/solar project: Judy reported that she, Michael, Kathleen R, and Connie comprise the Development Committee. They plan to launch a fundraising campaign on April 11, 2021, with Judy making an announcement during the Zoom service. On April 18, Michael will host a Zoom Town Hall after the service. The campaign will run for 7 weeks, ending on Pentacost, May 23. Each donor will have their name inscribed on a solar panel tile, which will be displayed in Farlander Hall. Judy would like everyone on vestry to help in some way, including making announcements, helping stuff the mailers, and contacting major donors in the church. The ultimate goal would be to raise \$200,000 to pay for the whole project; funds will be borrowed to pay for any shortfall. Donations could be up-front, one-time contributions, or multi-year pledges to make payments over time. The latter would help to leverage and repay a loan, if one is needed. Stephen clarified that this will be a limited, project-specific campaign, which is different from either the annual pledge drive or a major capital campaign.

INFORMATION

Treasurer's Report: Financing for roof/solar project: If the church needs to borrow funds to pay for a portion of the roof / solar project, the source could be either a local bank or an internal church fund, as previously outlined by David. David responded to questions and comments. A formal vote on borrowing funds will be on the agenda for the April vestry meeting.

Holy Week, Easter, and what's next for regathering: Stephen S reviewed the plans for services during Holy Week and Easter. He asked for vestry input on whether to begin holding regularly scheduled in-person services after Easter, in addition to continuing Zoom services. Allan noted that Open Table is currently operating from 7:30 – 8:30 am on Sunday mornings, which would overlap with an 8 am service. He will raise the possibility of changing their hours of operation when the OT Steering Committee meets this week. Stephen will discuss options further with the Regathering Committee.

CLOSING PRAYERS

Chaplain Connie offered a closing prayer.

Meeting adjourned: 8:39 pm

Next monthly meeting of the vestry to be held via Zoom on April 27, 2021 at 6:30 pm.

Respectfully submitted,
Kathleen Kane, Clerk